

TU Berlin Summer University Scholarship Guidelines

General Information

The TU Berlin Summer University will be offering scholarships to exceptional applicants applying to participate in the 2017 Summer Program from July 24th to August 17th, 2017. Scholarships are provided with the support of the DAAD (German Academic Exchange Service), as well the TU Berlin Summer University.

One full scholarship, The President's Scholarship, will be supported by the President of the TU Berlin; Prof. Dr. Christian Thomsen. Candidates are asked to apply following the instructions below.

A rigorous selection process will be carried out by the Scholarship Commission of the TU Berlin Summer University, to choose the most outstanding applicants.

The scholarship application deadline for summer 2017 is **April the 16th, 2017**. Please note that all applicants must also register online for the TU Berlin Summer University in order to be considered for a scholarship (the registration fee of €60 can be refunded for unsuccessful candidates who no longer wish to attend).

Categories

Scholarship funding is defined in strict categories, and not all may apply to you. It is likely that scholars will receive funding from only one category, and possibly two.

1. Living expenses support of €1000, supported by the DAAD.* - only available for current students
2. Partial travel expenses support (at a fixed rate according to the DAAD guidelines based on the country of origin), supported by the DAAD.* - only available for current students
3. Support towards course fees, supported by the TU Berlin Summer University.

The President's Scholarship, which is a full scholarship in all three categories, will be awarded to one applicant only.

Application Process

For the scholarship application you will need to send the following documents to us, which will be used by the Scholarship Commission for the selection process:

- Transcript of records (official grade list)
- CV (max. 2 pages)
- Motivation letter (approx. 1 page)
- Recommendation letter from one of your professors (recommended but not mandatory)

Guidelines for Submission (please read carefully!):

Please adhere to the following instructions in order to ensure that your application is eligible for consideration.

At the end of this document you will find links to free online tools that can help you create, compress and combine PDF files so that they are the correct size, if needed.

- Applications submitted after **11:59pm Central European Time (GMT+1)** will **not** be taken into consideration.
- Please send **only 1 email** including the 4 attachments (Transcript, CV, Motivation Letter and Recommendation Letter).
- All documents should be saved in a **PDF format**.
- The email size (including the documents) should not be more than **5 megabytes**.
- The submission email **subject** line should read: "Scholarship_ YOUR LAST NAME_ YOUR FIRST NAME". This will help us process your scholarship faster.
- Please name the files according to the following example:

- YOUR LAST NAME_ YOUR FIRST NAME_ Transcript.pdf
- YOUR LAST NAME_ YOUR FIRST NAME_ CV.pdf
- YOUR LAST NAME_ YOUR FIRST NAME_ Motivation.pdf
- YOUR LAST NAME_ YOUR FIRST NAME_ Recommendation.pdf

You will receive a confirmation email within 48 hours after the submission. Remember to check your spam folder before contacting us again.

Please send your application to our email address: summeruniversity@tubs.de.

Free PDF tools:

<http://www.pdfcombine.com/>

<http://smallpdf.com/merge-pdf>

<https://online2pdf.com/en/pdf-reduce-size>

<https://www.pdfcompress.com/>